Student Account Services

Located in 140 Administration Building
426 Auditorium Road

- Assesses tuition and fees
- Produces student bills
- Post payments, sponsor and third party credits
- Answers your questions about bills
Two types of billing statements:

1. Registration bill created once prior to the beginning of each semester

2. Monthly bill created by the 15th of each month and due at the beginning of the next month
**WHEN WILL MY STUDENT GET THE BILL?**

• The fall semester registration bill will be available August 26, 2019 in STUINFO and due on September 12, 2019.

• Bills are available electronically 24/7 online in STUINFO, our online student information system
  
  www.stuinfo.msu.edu

• Billing statements are static and do not change

• Current account activity can be viewed on other pages in STUINFO
MSU communicates all billing statements electronically

☑ An E-mail notification is sent to student and authorized guest(s) with a subject line “MSU eBill Notification”
CAN PARENTS GET ACCESS TO VIEW THE BILL?

- Yes!!

- Your student must sign you up as an authorized guest in STUINFO

- Under “Manage Guests” tab in StuInfo

- Students can authorize up to 4 guests in STUINFO

- You will receive an email when your student has signed you up as an authorized guest in STUINFO.
The email will inform you that you’ve been signed up as an authorized guest:

Dear Dad Spartan,

This is an important message regarding MSU’s Student Information System - StuInfo. You are receiving this message because you have been granted guest access to StuInfo by the following student:

Spartan, Johnny

You should have received an email to set the initial password for your MSU Community ID account. Once you have set your password, you may access StuInfo: https://stuinfo.msu.edu. Enter your MSU CommunityID (Spartyjohn@msu.edu) and password at the login prompt. Reset or change your Community ID password at https://community.idm.msu.edu/selfservice/. The activation link is available for two days. After that, you will have to reset or change your Community ID password using the link above.

After logging in to StuInfo the first time, you will be required to comply with guest access terms. To do so, enter your student’s MSUNetID (adamsday) and your first and last name when presented with the FERPA statement.

The student who granted you guest access determines your permissions within the system. You have been granted access to the following StuInfo categories:

- Billing Services & Student Account
- Financial Aid
- University Loans
- Parent/Guardian Address 1
- Parent/Guardian Address 2
- Insurance Information Reporting
- Academic

Contact the IT Services Support desk for assistance with login questions at (517) 884-3000.
The email will also include a link where you will complete the set up of your new community ID and password. **THIS IS A VERY IMPORTANT STEP!**

**EMAIL LINK FOR COMMUNITY ID SET-UP**

![Email Example](https://community.idm.msu.edu/selfservice/activate/5ea9b4fd-d40f-4df7-81eb-ea0e436aae84)
You are now ready to view your student’s account information

Go to:

www.stuinfo.msu.edu
WHAT IS ON THE BILL?

The following charges are included:
1. Tuition and Fees
2. Room and Board
3. Sparty Cash
4. International Health Insurance
5. Other miscellaneous charges

The following items are not included:
1. Books
2. Bus Passes
3. Football tickets
PAYMENT OPTIONS

- International Payment through Flywire
- Visa, MasterCard, Discover, American Express through StuInfo (convenience fee applies)
- Electronic payment through StuInfo from a U.S. checking or savings account (no additional charge)
- Check, cash, money order
  (must include payment coupon from STUINFO)

✔ Always put student number (PID) on any correspondence
Beware of agents offering to transfer funds for you. These are often frauds. These agents will have you deposit money in their bank account and will promise to pay MSU for you. They will then never pay MSU and you will lose your money!
Option #1
You can pay the balance in full
-or-
Option #2
Opt for the Deferred Payment Plan by paying the Minimum Amount Due (Fall and Spring semesters)
PAYMENT PLAN OPTION

Payment #1  Due September 12th
Minimum Amount Due
50% tuition
34% of housing

Payment #2  Due October 1
½ of remaining balance + $10 payment plan
charge and 7.9% APR interest on tuition

Payment #3  Due November 1
½ of remaining balance and 7.9% APR on tuition
WHAT HAPPENS IF NO RESPONSE TO BILL?

• Bill due date is extended, classes held for short time

• A letter is mailed and an e-mail is sent to the student and authorized guests

• $50 late registration fee

• Disenrolled from classes
THE MONTHLY BILLING STATEMENT

• Created by the 15\textsuperscript{th} of each month

• E-mail notification is sent to student and authorized guest(s)

• If Minimum Amount Due = $0, no action needed

• Due first business day of month

• $25 late fee and hold on account if not paid on time
WANT AN ESTIMATE OF TUITION?

Visit the Controllers website, Student Accounts
http://ctlr.msu.edu/COStudentAccounts/

Fall 2019/Spring 2020
Tuition, Fees, and Housing Calculator

1: Read Instructions
This calculator is meant to help you estimate your tuition, fees and housing costs FOR ONE SEMESTER.

NOTE: If you will be enrolled as a medical student, a graduate assistant, Broad graduate student, Executive MBA student, Michigan State University College of Law student, or in any on-line courses or programs, other rates will apply. For additional rates as well as deferred payment options click on the Students/Parents Quick Links located on the left of this page.

2: Make Selections

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1: Your Residency:</td>
<td>In-state</td>
</tr>
<tr>
<td>2: Your Level:</td>
<td>Freshman</td>
</tr>
<tr>
<td>3: College:</td>
<td>Other</td>
</tr>
<tr>
<td>4: Major:</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>5: Credits:</td>
<td>1</td>
</tr>
<tr>
<td>6: Housing:</td>
<td>No Plan Chosen</td>
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</tbody>
</table>

3: Click Calculate

4: View Totals
After completing the first three steps the total estimated costs for a semester will be displayed here.
DATES TO REMEMBER

Fall Registration Bill
- Available in STUINFO August 26, due September 12

Fall Monthly Bill
- Due October 1 and November 1

Spring Registration Bill
- Available in STUINFO November 9, due December 6

Spring Monthly Bills
- Due February 1 and March 1

Fall Registration Bill next year (2020)
- Available in mid-July due early-August
STUDENT ACCOUNTS CONTACT INFORMATION

• email: STUDENT.RECEIVABLES@CTLR.MSU.EDU

• Web Site: CTRL.MSU.EDU/COStudentAccounts

• Web Site for Bills: WWW.STUINFO.MSU.EDU

• Phone: 517-355-3343 or 800-775-4323
Paying your tuition from outside the U.S.

Michigan State Pre-Departure Orientation
**Important Dos and Don’ts**

Watch out for scams and be safe with your money!

ONLY use payment methods allowed by Michigan State they are listed on the Michigan State website!

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**DO**

- **Read Michigan State e-mails**
  The Bursar’s Office and International Students Office will send you important, useful information over the summer. Make sure to read them!

- **Refer to your Student Account Statement in Stuinfo**
  It shows your account balance and due dates. Late fees are assessed if you miss the due date!

- **Send tuition payments only through approved methods**
  Using an unauthorized method of sending your money can result in significant delays and possibly the loss of your transaction.
Important Dos and Don’ts

 DON’T

Watch out for scams and be safe with your money!

 DON’T

Allow someone else to pay your tuition for a discount – it is a scam!

 DON’T

Travel with lots of cash. There are other, safer ways to pay from China.

 ONLY use payment methods allowed by Michigan State they are listed on Michigan State website!
What Flywire does for you:

Pay in CNY
Flywire offers bank transfer, Alipay, UnionPay, Visa, and Mastercard in CNY. Bank transfer in USD also available.

Arrives at Michigan State faster
Michigan State easily identifies your payment, so your student account is updated more quickly.

No intermediary bank fees
Michigan State University receives the correct amount every time.

Chinese Customer Support
Contact Flywire via WeChat, e-mail, online chat, and phone 24 hours/day, 7 days a week.
To learn more about Flywire, please scan the Wechat code. Flywire representatives are also here to answer your questions and provide demonstrations of the process.