

J-1 Student Intern Evaluation Form

As per the U.S. Department of State regulations, host faculty/supervisor must evaluate the progress and performance of the J-1 Student Intern prior to the completion of the internship. **All internships require a final concluding evaluation. The internships lasting longer than six months also require at least one additional evaluation undertaken at the midpoint of the program.**

A copy of each evaluation must be sent to jvisas@msu.edu within 15 business days of the J-1 Student Intern's program end date. Should the hosting department neglect to provide OISS with a copy of evaluation(s), the department will be barred from hosting any J-1 Exchange Visitors until it is received.

J-1 Internship Dates:

J-1 Student Intern's Name:

(Family/Last)

(Given/First)

MSU Supervisor's Name:

MSU Supervisor's Title:

Host Department Name:

Check One: Midpoint evaluation Final evaluation

Evaluate the Student Intern's performance on the tasks outlined in the original DS-7002 Training Plan:

Excellent Above Average Average Below Average

Has the student intern successfully completed the objectives of the internship program?

How would you rate the overall student internship program and its benefits to your department and MSU?

Excellent Above Average Average Below Average

What would you recommend this student intern do to make him or her better prepared for the workplace (courses, activities, skill, etc.)?

MSU Supervisor's Signature:

Date:

Student Intern's Signature:

Date: