

J-1 SEMESTER OFF AUTHORIZATION

MICHIGAN STATE
UNIVERSITY

OFFICE FOR INTERNATIONAL STUDENTS AND SCHOLARS
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If you are a J-1 student planning to take fall or spring semester off, OISS is required to maintain your records on your absence. Summer is a traditional semester off for degree-seeking students and thus no form is required. **Students must submit this form to OISS PRIOR to taking fall or spring off.**

THIS SECTION TO BE COMPLETED BY THE STUDENT:

Surname:	Given Name(s):
PID#: A	SEVIS ID #: N
Program Level: <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Doctoral <input type="checkbox"/> ELC	
I will be taking the following semester off: <input type="checkbox"/> Fall <input type="checkbox"/> Spring Year: _____	
Student Signature:	Date: ____/____/____

A. I am taking a semester off and REMAINING IN THE U.S.

To be authorized for fall or spring off and remain in the U.S., students must have been full-time in the previous summer semester. Please note that MSU full-time campus employment and housing may not be available to you if you decide to take fall or spring off and remain on campus.

- Please authorize me for a non-traditional semester off. I intend to return to pursue my degree.

-- OR --

B. I am taking a semester off and LEAVING THE U.S.

Approx. Date Departing the U.S.: ____/____/____ Approx. Date of Return to MSU: ____/____/____

- I am a graduate student and will be registered full-time while I am outside the U.S.
- I will NOT be registered for credit at MSU while I am outside the U.S. but while I am gone I WILL continue to pursue my academic program on a full-time basis.
- If you choose this option, you must attach a letter on MSU letterhead from your academic advisor or major professor confirming that you will indeed continue to pursue your program during the time period given above.
- I will NOT be registered for credit at MSU while I am outside the U.S. and will NOT pursue my academic program during my absence.
- OISS is required to terminate your current DS-2019 and will issue you a new DS-2019 before you return. You will be required to pay the SEVIS fee (<http://fmjfee.com>), provide funding for your new DS-2019 and reapply for a new J-1 visa.
 - Upon your return, you will only be eligible for as much Academic Training work authorization as time you have spent in your new J-1 visa status. For example, if you return to J-1 status and then graduate four months later, you will only be eligible for four months of Academic Training. (Please note that doctoral graduates receive an additional 18 months of Academic Training upon graduation.)

Note the following:

- In all cases, if you are re-entering the United States, make sure that your DS-2019 has been signed for travel within the last 6 months.
- In all cases, you must have a valid J-1 visa stamp to re-enter the U.S

THIS SECTION TO BE COMPLETED BY OISS:

Determine student eligibility, approve, give original to student, enter into OISSInfo & SEVIS, and keep a copy on file.	
Student returning by:	
Approved by OISS:	Date: ____/____/____