

# J 1 STUDENT/SCHOLAR NOTICE OF DEPARTURE

MICHIGAN STATE  
UNIVERSITY

OFFICE FOR INTERNATIONAL STUDENTS AND SCHOLARS  
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Surname:	Given Name(s):
PID #: A/Z	SEVIS ID #: N
E-mail:	Alternate E-mail:

**FUTURE PLANS** (please check appropriate item):

**Departing the U.S. and ending current J-1 program.**

End date of program at MSU: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of departure from the U.S.: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Note:** If your departure date is 15 days or more in advance of the program end date on your DS-2019, we will create a new DS-2019 for you with your actual end date. It is important that you have official documentation of your actual program dates.

*If you are in the Research Scholar or Professor category, you will not be able to begin a new program in the Research Scholar or Professor category for the next two years.*

**SCHOLARS ONLY: Departing the U.S. & continuing your J-1 scholar program in another country for two months or more.**

**Please Note: While abroad, your J-1 record can only be kept active for a maximum of 12 consecutive months.**

End date of scholar activities at MSU: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of departure from the U.S.: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of return to U.S.: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of return to scholar activities at MSU: \_\_\_\_/\_\_\_\_/\_\_\_\_

**NOTE:** If you choose this option, this form **must be accompanied by a letter from your MSU department** (on department letterhead) confirming the continuation of your J-1 program during your absence, the hours/week you will engage in your J-1 program, your mailing address during your absence, and the date of your expected return. You must maintain health insurance at all times, even while outside the U.S.

If your return date changes, you and your MSU department must notify OISS **immediately** via email (jvisas@msu.edu). If OISS is not properly notified, you will be considered out-of-status and your J-1 program is subject to termination.

**Changing visa status**

I wish to obtain \_\_\_\_\_ visa status.

**If you are applying for new visa stamp outside U.S.:** Date of departure from U.S. \_\_\_\_/\_\_\_\_/\_\_\_\_

**If you are submitting I-539 application to change visa status inside the U.S.:**

Date of application \_\_\_\_/\_\_\_\_/\_\_\_\_ **OR** Date of approval: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Keep your DS-2019(s) in a safe place!** OISS does not retain copies of your documents. If you wish to return to the U.S. in the future, you may need to provide copies of your DS-2019(s). Never throw away these crucial documents!

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_